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## **COVID-19 READINESS**

Like so many of you, we are closely monitoring the Novel Coronavirus / COVID-19 news on a regular basis. As our customer / business partner it is important that you know and are aware that we have a business continuity plan in place and being followed. Keeping our customers / business partners, employees, and families safe are an integral part of who we are. Our management staff is working diligently to ensure that our employees and their families are safe and healthy and doing everything possible to ensure that we do not contribute to the spread of the Virus nor add to the panic in order to keep you our customer protected. In addition to these steps, we are working to ensure continuity of service and finding creative ways to not only get through this time of crisis and panic but to help our customers thrive in times of need.

## **V-Bar Equipment Company Business Operations**

- We have increased cleaning and sanitation of our office and workspaces
- Employees have been provided information on Healthy Habits and best practices to prevent the spread of COVID-19
- We have established procedures for employees to work remotely when necessary.
- > Employees with fever and/or active cough symptoms are to stay home
- We are monitoring employee travel and limiting in person meetings
- We have established procedures to conduct business with customers remotely and virtually while maintaining an open and welcoming office.

## What Can You Do?

- > Stay Informed The CDC has regularly updated credible guidance
- > Per CDC guidelines we recommend regular and through hand washing
- Per CDC guidelines we recommend not touching face, mouth, eyes and nose
- > Per CDC guidelines we recommend avoiding shaking hands and other close contact
- If you are sick, we kindly ask that you conduct business remotely to limit exposure to our employees, their families and other customers
- ➤ Utilize our phone services, you can call in for parts, sales and service. We can Drop ship parts directly to you, arrange service and hauling over the phone, sales can be handled remotely over the phone and internet.

We are committed to you our customer and believe that we will not only get through this, but Excel in the process. If we can be of service to you or the community, please do not hesitate to contact us, we are here to serve.

Forklifts Skid Steer Attachments Pallet Jacks Sales & Service Telehandlers Parts Service Skid Steers